



## Slack: First Time User's Guide

CHOOSEMATHS Mentoring uses Slack to facilitate communication between AMSI, mentors and teachers. It is a powerful organisational tool that allows for easy and quick communication. Slack will help mentors to communicate with the other mentors (and teachers) in their circle, as well as connecting with mentors from other circles to share resources and ideas.

This document will take you through how to use Slack and introduce you to the features you need to take part in CHOOSEMATHS Mentoring.

### GETTING STARTED

☞ Prior to beginning mentoring sessions, you will receive an email with a link to join our Slack workspace. Click on this link!

☞ You will be directed to a page in a web browser that will ask you to create a **Name and Password** for Slack. After you have entered these, click '**Create Account**'.

### SLACK CHANNELS

Slack channels are where the conversations happen. Different channels are used for different purposes. You can view all the channels in the left sidebar.