

## Event Details (Page 1 /7)

Application Round  
**Round 1 - May/June**

Event Name  
**Test Event**

Event Location  
**Conference Venue**

Address Line 1  
**123 Test Street**

Address Line 2

City State  
**Melbourne Victoria**

Country Postal Code  
**Australia 1234**

Host Organisation  
**The University of Melbourne**

Start Date End Date  
**06/01/2017 06/08/2017**

Event Website  
**www.testevent.com**

Event Summary  
**Minimum 100 words - to be included on website event listing**

Significance and National Benefit  
**Minimum 400 words. Reasons for holding the meeting, must be detailed and include concrete research questions to be addressed, be specific about national benefit.**

---

## Organisers (Page 2 /7)

### Organiser (Key Contact) Details

Title First Name Last Name  
**Professor John Smith**

Organisation Country Australian State  
**Organisation 1 Australia New South Wales**

Organiser Email  
[johnsmith@organisation1.com](mailto:johnsmith@organisation1.com)

Gender Professional Status AustMS Member  
**Male Academic Yes**

This person is also a speaker

#### Other Organiser Details

Title First Name Last Name  
**Professor Jenny Smith**

Organisation Country  
**Organisation 2 Austria**

Organiser Email  
[jennysmith@organisation2.com](mailto:jennysmith@organisation2.com)

Gender Professional Status AustMS Member  
**Female Academic No**

This person is also a speaker

-

This speaker is requesting funding from AMSI/AustMS  
**Yes**

	Description	Requested from AMSI	Requested from AustMS
Travel	<b>Hotel</b>	<b>500</b>	<b>0</b>
Accommodation	<b>Flights from Austria</b>	<b>1600</b>	<b>0</b>

(Page 3 /7)

#### MathSciNet (MSN) Classifications

MSN Box A MSN Box B MSN Box C  
**00 GENERAL . 02**

MSN Box A MSN Box B MSN Box C  
**00 GENERAL A 00**

MSN Box A MSN Box B MSN Box C  
**03 MATHEMATICAL LOGIC AND FOUNDATIONS A 02**

#### Field of Research (FOR) Codes

FOR Box 1 FOR Box 2 FOR Box 3  
**01 MATHEMATICAL SCIENCES 01 01**

## Speakers (Page 4 /7)

Please list no more than 10 speakers. Making sure to include all those requesting funding from AMSI. Note: AMSI will only provide funding for keynote speakers, not attendees that are giving talks.

### Speaker Details

Title First Name Last Name

**Dr Joe Blog**

Affiliation Country Australian State

**Organisation 1 Australia Australian Capital Territory**

Email

[joeblog@organisation1.com](mailto:joeblog@organisation1.com)

Gender Professional Status

**Male Early Career Researcher Yes**

Attendance Confirmed

**Yes**

AustMS Member

**Yes**

What is the relevance of this speaker to the workshop and what is their track record in the field being discussed?

--

This speaker is requesting funding from AMSI/AustMS

**Yes**

	Description	Requested from AMSI	Requested from AustMS
Travel	<b>Hotel</b>	<b>500</b>	<b>0</b>
Accommodation		<b>0</b>	<b>0</b>

### Speaker Details

Title First Name Last Name

**Dr Julie Andrews**

Affiliation Country

**Organisation 2 Austria**

Email

[julieandrews@organisation2.com](mailto:julieandrews@organisation2.com)

Gender Professional Status

**Female Industry**

Attendance Confirmed

**Yes**

AustMS Member

**No**

What is the relevance of this speaker to the workshop and what is their track record in the field being discussed?

--

This speaker is requesting funding from AMSI/AustMS

**Yes**

	Description	Requested from AMSI	Requested from AustMS
Travel	<b>Hotel</b>	<b>500</b>	<b>0</b>
Accommodation	<b>Flights from Austria</b>	<b>1600</b>	<b>0</b>

Will there be contributed talks as well as the keynotes?

**Yes**

(Page 5 /7)

### Attendee Breakdown

Expected Total Attendees

**100**

Expected Domestic Attendees

**60**

Expected International Attendees

**40**

Expected number of AustMS/ANZIAM members

**60**

Expected other participants (non AMSI/AustMS/ANZIAM)

**40**

Expected number of AMSI Member institutions represented

**6**

Expected total number of postgraduate students

**30**

Expected number of domestic postgraduate students not from host institution

**20**

Expected number of early career researchers (0-5 years post PhD)

**30**

Expected number of females

**25**

Were there any Key Domestic Attendees not already listed as speakers or organisers?

**Yes**

## Key Attendee Details

Title First Name Last Name

**Professor Penny Tester**

Affiliation Country of Residence Australian State

**Organisation 3 Australia Victoria**

Email

[pennytester@organisation3.com](mailto:pennytester@organisation3.com)

Gender Professional Status Attendance Confirmed AustMS Member

**Female Agency Yes Yes**

Please list all other confirmed domestic attendees.

--

(Page 6 /7)

Will proceedings be published?

**Yes**

Who will proceedings be published by?

**The Magazine**

Does the date of the event fall within two weeks of an AustMS, ANZIAM or AMSI event?

**No**

Female Participation Strategy

**AMSI is committed to increasing diversity across all of our events (see diversity policy on right hand side of the page). Please elaborate on the strategies being implemented to increase female participation**

Advertising Plan

**Identify the three key ways in which the event organisers will promote the workshop to ensure attendance meets the targets.**

Evaluation Plan

--

Additional Details

--

Program

**Event Budget (Page 7 /7)**

**Income Sources**

List all income sources including registrations and sponsorship.

Breakdown the registrations into separate categories and per capita. e.g.

25 x \$150 AMSI Member Registrations

15 x \$200 Non AMSI Member Registrations

Source	Description	Amount	Status
<b>Sponsorship</b>	<b>AMSI</b>	<b>5000</b>	<b>Planned</b>
<b>Registrations</b>	<b>AMSI members</b>	<b>2000</b>	<b>Planned</b>
<b>Registrations</b>	<b>Non AMSI Members</b>	<b>2000</b>	<b>Planned</b>
<b>Sponsorship</b>	<b>Organisation 1</b>	<b>5000</b>	<b>Confirmed</b>

### Itemised Expenditure

Expenditure

Source	Description	Amount
<b>Catering</b>	<b>Food</b>	<b>2000</b>
<b>Other</b>	<b>Venue Hire</b>	<b>4000</b>
<b>Travel</b>	<b>Speaker Flights</b>	<b>3200</b>
<b>Accommodation</b>	<b>Speaker Accom</b>	<b>1500</b>
<b>Marketing</b>	<b>Posters</b>	<b>200</b>

***The following page contains all the responses for review prior to submission. Please note that the preview does not show formatted text, but the text will be submitted with the formatting as it is in the text boxes.***

---